

5th PROFEEDBACK Conference
“Good practices and lessons learned in the evaluation of social policies. Social Inclusion, Social Innovation, Quality of Life and Public Health”

16 May 2024 Bucharest, Romania

REIMBURSEMENT RULES

Please see below some key information on the upcoming conference and WGs (Working Group) meetings in Bucharest, Romania:

- **When?**
The conference will take place on May 16th, with CG (Core Group) meeting and WG (Working Group) meetings on May 17th.
- **Where?**
The event will be held in **Bucharest, Romania**, at the headquarters of the National University of Political Studies and Public Administration (Address: Street Expoziției, 30A, District 1, Bucharest).
- **What?**
The focus of the conference is on “Good practices and lessons learned in the evaluation of social policies. Social Inclusion, Social Innovation, Quality of Life and Public Health”.

Face-to-face participants who are members of PROFEEDBACK can request reimbursement for travel expenses and daily allowances, following COST rules and the conference's special reimbursement guidelines.

Reimbursement guidelines for the conference and WGs Meetings during the conference days:

- **Travel Costs:** You can be reimbursed **up to a maximum of 300 EUR for a roundtrip**. This is in line with the decision made on August 25th, 2023, by the Management Committee.
- **Daily Allowance on Conference Day (May 16th):** Only speakers and presenters at the conference are eligible for a daily allowance. For each paper / study /research presented, the expenses related to the participation in the conference can be reimbursed for maximum 2 presenters.
- All CG members are entitled to reimbursement for their daily allowance on the Conference Day.
- **Daily Allowance on WG Meeting Day (May 17th):** All WGs members are entitled to reimbursement for their daily allowance.

To be eligible for reimbursement, participants must:

- Register using the Google Form (will be soon submitted to all participants),
- Accept the e-COST invitation,
- Sign the attendance list in Bucharest during the event,

- Be eligible to receive financial support (see page 60 of the [COST Annotated Rules](#)).

Additionally, please note that we can't provide reimbursement for individuals affiliated to Hungarian institutions affected by Council Implementing Decision 2022/2056: <https://www.cost.eu/uploads/2023/07/List-of-institutions-affected-by-Council-Implementing-Decision-2022-2056.pdf>

E-COST INVITATIONS

The invitations will be dispatched by the end of APRIL. In the meantime, you are encouraged to begin making your booking arrangements while keeping in mind the reimbursement eligibility rules outlined above.

DOUBLE FUNDING ALERT

We have recently received information from our COST officers regarding the detection of double funding among some participants from previous PROFEEDBACK events. Please be aware that participants found to have received double funding will not be eligible for reimbursement in future events. Your understanding and cooperation in this matter are greatly appreciated.

Please feel free to reach out to profeedback@hetfa.hu, if you have any more questions or need further clarification.