

Working Group

WORK PLAN

INTRODUCTION

The Work Plan documents all activities needed to achieve the Working Group's (WG) goals along with their detailed schedule. The Work Plan will be used as the basis to monitor the progress and control the work of the WGs.

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- Working Group info
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WORKING GROUP INFO

Working Group number	2	
Working Group title	Quantitative methods and data collection	
Working Group leader	Name	Oto Potluka
	Contact	oto.potluka@unibas.ch
Working Group co-leader(s)	Name	Irene Christoforidi Lena Tsipouri
	Contact	tsipouri@econ.uoa.gr rexrist@gmail.com
Working Group Members	The list of this Working Group's members can be found on COST.eu here .	

DOCUMENT INFO

Document author	Oto Potluka
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Document version	2.0
Last update date	18th September, 2024

WORKING GROUP GENERAL CONCEPT

General concept (as per Memorandum of Understanding)

Working Group 2: Quantitative methods and data collection. There is a wide range of quantitative methods to be used in evaluation from benchmarking and simple statistics to econometrics and (macro)modelling. WG2 will deal with various methodological dilemmas arise on the use of data and the limitation of data availability as well as with the question of how interpret and communicate evaluation findings based on quantitative methods.

NEEDS ASSESSEMENT OF WORKING GROUP MEMBERS

ID	Need description	Priority
1.	Need of training in quantitative methods targeted at young researchers and PhD (including theoretical evaluation with counterfactual analysis)	H
2.	To give a chance to young researchers to learn methods that could be applied in evaluation research	M
3.	To combine needs of evaluation practitioners and academics in their needs (practical use of methods vs. publishing in academic journals). It requires combination of peer learning and joint research.	M
4.	Learn about the topic of experimental methodology, working with big data.	H
5.	Data collection through web scraping	M
6.	Use of AI in evaluations	M
7.	To learn how to design an evaluation survey	M

WORKING GROUP OBJECTIVES

General objectives	1. Increase the theoretical knowledge of using quantitative evaluation methods 2. Increase the practical ability to use quantitative evaluation methods 3. Increase the understanding and ability to collect data through various means.
Specific objectives	1. Increase the exchange of experiences among evaluation peers. 2. Increase the ability to use quantitative evaluation methods among young evaluators (especially PhDs).

EXPECTED RESULTS

ID	Result description	Main responsible(s)	Target delivery date	Done
1.	Training School	OP/LT*	Winter 2024	April 2024
2.	Themed workshop on digitalization in evaluations	OP*	Spring 2023	February 2023
3.	Themed workshop on counterfactual impact evaluations	OP*	Spring 2024	Done by the Training School
4.	Shared online library of publicly available literature about quantitative methods in evaluations.	Project manager (website)/ OP/LT*	Spring 2023 (continuous task)	Links provided
5.	Themed workshop on AI in evaluations	OP/IC/LT	Winter 2025	
6.	Themed workshop on surveys	OP/IC/LT	Winter 2025	
7.	Themed workshop on web scraping	IC	Spring 2025	
8.	Scientific publication	OP	Summer 2025	

* Changes in responsibilities and adding responsible people are possible. The responsibilities and specific task will be discussed ad hoc according to the result planned.

WORKING METHOD

Frequency of meetings	In-person	Twice a year during the regular conferences of the project.
	Online	Twice a year on ZOOM to solve organisational and managerial issues. Once a year during ad hoc workshop.
Online collaboration tools	Communication channels	○ Email ○ ZOOM (workshops and meeting of smaller organizational groups – see the planned outputs)
	File sharing platform	○ Google Drive
	Other	n/a

WORK BREAKDOWN

Activity	Specific task	Responsible	Target deadline
1. Activity: Training School	Task 1.1. Defining topics to involve	Oto Potluka, Lena Tsipouri, Cao Xu	10/02/2023
	Task 1.2. Selection of the venue	Oto Potluka, Lena Tsipouri, Cao Xu	10/02/2023
	Task 1.3. Defining topics to involve	Oto Potluka, Lena Tsipouri, Cao Xu	10/02/2023
	Task 1.4. Selection of speakers	Oto Potluka, Lena Tsipouri, Cao Xu	01/06/2023
	Task 1.5. Training School	Oto Potluka, Lena Tsipouri, Cao Xu	Winter/Spring 2024
	Task 1.6. Evaluation	Oto Potluka, Lena Tsipouri, Cao Xu	01/05/2024
2. Activity: Workshop on digitalization (online)	Task 2.1. Preparation of the call for abstracts	Oto Potluka, Jaroslav Dvorak, Alexander Koks, Renata Anna Jaksa	25/09/2022
	Task 2.2. Publishing and dissemination of the call	Oto Potluka, Jaroslav Dvorak, Alexander Koks, Renata Anna Jaksa	01/10/2022 – 23/12/2022
	Task 2.3. Evaluation of received abstracts and selection of eight contributions	Oto Potluka, Jaroslav Dvorak, Alexander Koks, Renata Anna Jaksa	23/12/2022 – 10/01/2023
	Task 2.4. Workshop	Oto Potluka, Jaroslav Dvorak, Alexander Koks, Renata Anna Jaksa	9-10/02/2023
	Task 2.5. Preparation of a proposal for a special issue in a scientific journal	Oto Potluka, Jaroslav Dvorak, Alexander Koks	10/02/2023 – 10/03/2023
	Task 2.6. Collection articles for the special issue	Oto Potluka, Jaroslav Dvorak, Alexander Koks	10/03/2024
3. Activity: Workshop on counterfactual impact evaluations	Task 3.1. Preparation of a call for abstracts	Oto Potluka, Lina Tsipouri	25/09/2023
	Task 3.2. Publishing and dissemination of the call	Oto Potluka, Lina Tsipouri	01/10/2023 – 23/12/2023
	Task 3.3. Evaluation of received abstracts and selection of eight contributions	Oto Potluka, Lina Tsipouri	23/12/2023 – 10/01/2024
	Task 3.4. Workshop	Oto Potluka, Lina Tsipouri	9-10/02/2024
	Task 3.5. Preparation of a proposal for a special issue in a scientific journal	Oto Potluka, Lina Tsipouri	10/02/2024 – 10/03/2024
	Task 3.6. Collection articles for the special issue	Oto Potluka, Lina Tsipouri	10/03/2025
4. Activity: Shared online library	Task 4.1. Collection of publicly available reports, books and documents (online)	All members of the WG2	01/03/2023
	Task 4.2. Sorting the collected materials	Oto Potluka, Lina Tsipouri	01/05/2023
	Task 4.3. Publishing the links on website	PROFEEDBACK	01/06/2023 – end of the project
	Task 5.1. Preparation of the call	Oto Potluka, Irene Christoforidi	25/10/2024



5. Activity: Workshop on use of AI in evaluations (online)	Task 5.2. Workshop	Oto Potluka, Irene Christoforidi	9-10/02/2025
6. Activity: Workshop on designing evaluation surveys (online)	Task 6.1. Preparation of the call	Oto Potluka, Irene Christoforidi	31/12/2024
	Task 6.2. Workshop	Oto Potluka, Irene Christoforidi	9-10/03/2025
7. Activity: Workshop on web scraping (online)	Task 7.1. Preparation of the call	Oto Potluka, Irene Christoforidi	31/03/2025
	Task 7.2. Workshop	Oto Potluka, Irene Christoforidi	9-10/06/2025
8. Activity: Scientific publication	Task 8.1. Defining topics to involve (can be various manuscripts written by various co-authors)	Oto Potluka, Ylva Norén-Bretzer, Jaroslav Dvorak, Eva Bláhová, Ileana Sabina Chiaburu + Other authors with ideas for additional manuscripts	31/10/2024
	Task 8.2. Data collection	The same as above	31/12/2024 or based on the progress
	Task 8.3. Writing	The same as above	28/02/2025 or based on the progress
	Task 8.4. Submitting to a journal	The same as above	01/03/2025 or based on the progress



ROLES AND RESPONSIBILITIES

1.1. Working Group leader

Description of role
The role of the WG2 leader is to lead the group together with the vice-leaders.
Responsibilities
The responsibilities of the group leader are to: • Plan WG activities (in collaboration with other members of the WG); • Regularly communicate with WG members; • Involve WG members in activities (in collaboration with other members of the WG); • Organize events of the WG (in collaboration with other members of the WG).

1.2. Working Group members

Description of role
The role of the WG2 group members is to actively participate in the development of activities and events of the WG2.
Responsibilities
The responsibilities of the group members are to: • Collaborate on planning the WG activities; • Take part on WG's activities; • Co-organize events of the WG (where is it relevant) • Propose ideas and communicate their needs with the group leader and vice-leader.

APPENDIX 1: REFERENCES AND RELATED DOCUMENTS

Reference or Related Document	Source or Link/Location
WG2 Meeting Minutes	https://drive.google.com/drive/folders/1R0yKtRL_1VJ2twBj8-ich69a6ug_5L3O?usp=drive_link