

Working Group

WORK PLAN

INTRODUCTION

The Work Plan documents all activities needed to achieve the Working Group's (WG) goals along with their detailed schedule. The Work Plan will be used as the basis to monitor the progress and control the work of the WGs.

Content:

- Working Group info
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WORKING GROUP INFO

Working Group number	3	
Working Group title	Qualitative and participatory methods.	
Working Group leader	Name	Rubén Tamboleo García
	Contact	tamboleo@cps.ucm.es
Working Group co-leader(s)	Name	
	Contact	
Working Group Members	The list of this Working Group's members can be found on COST.eu here .	

DOCUMENT INFO

Document author	Rubén Tamboleo García
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WORKING GROUP GENERAL CONCEPT

General concept (as per Memorandum of Understanding)

Working Group 3: Qualitative and participatory methods. WG3 will focus on qualitative and participatory methods. The main topics addressed by this WG are 1) the applicability of these methods with regard to stakeholder involvement, 2) explaining complex situations by providing contextual data, and 3) how to provide an “insider” perspective and how to communicate scientific results in an understandable way to the general public.

NEEDS ASSESSEMENT OF WORKING GROUP MEMBERS

Topic of interest	Motivation, background	Suggested by
Rule of Law reform (EU accession processes and evidence based policy making)	Chapter 23- lack of acquis=moving targets for candidate countries, strongly affected by political contexts	Milica Kolaković-Bojović
How to find out that participatory budgeting initiative reach what was initially planned	Just finished the project on PB	Jaroslav Dvorak
Participatory budgeting	Participatory budget - a tool to achieve partnership between local government and its citizens in low social-economic neighborhoods	Zvi Weinstein
Evaluating community-led local development (CLLD) actions	Small N, specific circumstances, social capital: quantitative methods not applicable - how to make CLLD evaluation as robust and participatory as possible Some work is done, but how do we continue from here? https://enrd.ec.europa.eu/evaluation/publications/evaluation-leaderclld_en	Sari Rannanpaa
Evaluating community-led local development (CLLD) actions	CLLD in urban and rural areas - common issues and differences in evaluation - I did evaluation on rural and urban CLLD implementation	Claudia Petrescu
Evaluation of urban renewal projects	Evaluation of programs and activities done in urban renewal projects	Zvi Weinstein
Social inclusion among disadvantaged neighborhoods	Social inclusion among disadvantaged neighborhoods – an ex-ante evaluation	Zvi Weinstein
Evaluation of community gardens as a tool for environmental citizenship	Evaluation of community gardens as a tool for environmental citizenship	Zvi Weinstein
Rights based approach in evaluation	I have this approach in different evaluation for UNICEF	Claudia Petrescu

Policy evaluation - comparative perspective	what dimensions should be included, what databases could be used in different policy areas - I work in this area	Claudia Petrescu
Social inclusion programmes and policy - impact evaluation		Claudia petrescu
Civic participation, multilevel participation, multilevel evaluation, theory evaluation	Practitioner as consultant and also teaching	Rubén Tamboleo
Civic participation in decision-making; forms of communication and involvement of stakeholders	I am part of a just begun project “Public Capacity for Just Green Transition” that will focus on these questions. An issue in my country (Bulgaria) is the limited civic participation in policy formation.	Veneta Krasteva

University students’ engagement in curricular change and policy decision-making for sustainable development.	Utilizing innovative qualitative methods through a small scale project with graduate and post graduate students, I am interested in revealing their self needs in higher education for curricular change in a context for internationalized higher education.	Hanife Akar METU, TR.
Policy evaluation, and document analysis.		
Policy evaluation – energy transition	I would like to implement the analyzed/developed methods from WG1/2 to a real case study with a large company (oil and gas sector). In my previous experience (as technical expert, but also advisor and evaluator for the EC) it is very unclear how these methods are selected and applied. There is a gap between the technical and the policy perspectives.	Pedro Haro (ES)
Policy evaluation –water and sewerage sector	Evis can provide data about Policy evaluation – water and sewerage sector.	Evis Gjebrea, Albania.

WORKING GROUP OBJECTIVES

General objectives	The general objective of is to enhance the collaboration between the WG members to exchange knowledge and understand each other needs with the aim to effectively contribute to the MoU objectives of the PROFEEDBACK Action and implement activities that are of high relevance.
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Specific objectives	Specific objectives include the analysis of a needs assessment survey for WG members and the creation of a detailed Concept Note about the PROFEEDBACK Training Schools based on the survey results. - To explore the concept of Qualitative Methods and clarify it. - To contribute to improve the vision of the new Participatory methods. - To identify new trends and new possibilities of analysis within the Area and the disciplines related. - To participate in the most important Conferences of our discipline out of the Action. - For example: We will be submitting several proposals for the World Congress of Political Science to be held in Buenos Aires, Argentina in the summer of 2023. At least one panel and there is expectation of networking for several proposals of papers. Also , others like the European Consortium for Political Research and other international conferences to the present the work and the advances or our network and our new publications. - To elaborate one Handbook for students of Grade and Postgrad. A Handbook with the recent State of the Art affected for Qualitative Methods, Participatory Methods and new tendencies. - To elaborate inputs and insights for the Training School. - To deliver one Training School. - To elaborate one study with a survey entitled “Attitudes towards the outputs of the Welfare State and the civic engagement in the process across Europe”. (At least 3-5 countries needed that can conduct the survey). - To publish the results of our study with the survey,
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EXPECTED RESULTS

ID	Result description	Main responsible(s)	Target delivery date
1.	The main expected results will include: 1) PROFEEDBACK Training School Concept Note (planned 4-5 page document to be shared with WG members). Contribution to MoU objectives: The document will lay down the main content-wise concept of the Training Schools to be implemented in the framework of the PROFEEDBACK Action. The concept will be based on fact-based needs assessment of WG members, which will be made possible through the online needs assessment survey analysed by the applicant. This is considered essential to achieve MoU objectives, as the Action events will		

	be aligned to Action member needs, and thus contribute to enhance collaboration of the policy evaluation community and create outputs of high relevance in the field of policy evaluation. 2) Analysis of the needs assessment survey (1-2 page document containing the results of the survey and their analysis including the identification of areas for improvement and recommendations for future). Contribution to MoU objectives: The survey is essential to achieve MoU objectives. It will allow to carefully map out WG members needs, understand their motivation and underpin the Training School concept (to be implemented during the Action) by accurate analysis of the Action members needs.		
2.	The forthcoming Training School organized by the Working Group.		
	The forthcoming ProfeedBOOK as a result of the Conference of Maribor with the contributions of our members.		
	The forthcoming Profeedbook as a result of our first General Conference of the Action in 2023 with the contributions of our members.		
	A Handbook with the recent State of the Art affected for Qualitative Methods, Participatory Methods and new tendencies.		
	The forthcoming Profeedbook as a result of our second General Conference of the Action in 2023 with the contributions of our members.		
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	The forthcoming Profeedbook as a result of our second General Conference of the Action in 2024 with the contributions of our members. - To participate in the most important Conferences of our discipline out of the Action. - For example: We will be submitting several proposals for the World Congress of Political Science to be held in Buenos Aires, Argentina in the summer of 2023. At least one panel and there is expectation of networking for several proposals of papers.		

	Also, others like the European Consortium for Political Research and other international conferences to the present the work and the advances or our network and our new publications.		
	- To elaborate one study with a survey entitled “Attitudes towards the outputs of the Welfare State and the civic engagement in the process across Europe”. (At least 3-5 countries needed that can conduct the survey).		
	- To publish the results of our study with the survey.		

WORKING METHOD

Frequency of meetings	In-person	E.g.: At least 1 in-person meeting/grant period. 2 per Grant period along with the General Conference.
	Online	TBD
Online collaboration tools	Communication channels	- o Email - o Telegram: - o https://t.me/+xrzWtXXBnKgXNDQ0
	File sharing platform	o Google Drive
	Other	- o The collaborative initiative will consist of the online consultation sessions and the virtual collaboration via digital tools. The applicant consults virtually their WG members, the other WG leaders, the representatives of the GH institution as well as the Action members in leadership position as per need. - o The virtual collaboration takes place online with the support of digital collaboration tools such as Zoom, Google tools, Alchemer and Miro. The applicant will carry out work such as in-depth analysis of the needs assessment survey, coordination of consultation sessions, use of digital tools, consultation follow-up tasks as per need, finalisation of the Training School concept note.

WG3 PLAN FOR 2025

Specific objectives of PROFFEEBACK action	Deliverables	Specific actions	Period
Acting as a stakeholder platform through providing intensive,	4 th training school “Exploring contemporary evaluation methods –	-Discussions regarding the concept of training	2025 January – June

hands-on, practical trainings, individual coaching opportunities, peer-to-peer learning sessions and an online knowledge base for stakeholders engaged in policy evaluation.	Evaluation approaches and methods in practice”	school - Selection of trainers - Selection of participants/evaluation of the documents	
Dissemination of research results to the general public and stakeholders as well as maximising the impact of the Action.	9th conference “Shaping the Future: Evaluating Programs and Policies in Public Education and Youth Development” 18-19 JUNE 2025 – Budapest, Hungary	-Call for papers to the members of WG3 - Selection of participants for the conference - Participation at the conference	2025 January – June
Acting as a stakeholder platform through providing intensive, hands-on, practical trainings, individual coaching opportunities, peer-to-peer learning sessions and an online knowledge base for stakeholders engaged in policy evaluation.	Profeedback online workshop “Qualitative Approaches in Policy Evaluation: Insights from Ukraine, Serbia, and Lithuania”	- Discussion on the concept of workshop - Dissemination of information about workshop - Registration of participants - Workshop implementation online/recording- Online dissemination of workshop results	2025 April
Providing new clarity and focus to the research of policy evaluation: developing theory, knowledge, method and tool base of European evaluation policy as well as a common understanding of the current problems and challenges.	Finalizing Special Issue at Evaluation journal (Sage) from the Digitalization in Evaluation & Evaluation of Digitalization which was held online 30-31 May 2025	-Manuscripts review - Working with special issue Editorial manuscript	2025 January – August
Bringing up unresolved theoretical, methodological and practical problems and finding solutions for	Call for the Special Issue on „Policy and Programme Effectiveness for Adolescents, Youth and Young Adults:	– Distribution of the call for manuscripts – Selection of manuscripts – Review of manuscripts	2025 January – September

them: comparison and performance assessment of already existing theories, models, Methodologies connected to policy Evaluation.	Insights and Evidence", Issue no. 3/2025	– Working with editorial for special issue	
Involving stakeholders engaged in policy evaluation regardless of their age, gender, level of education, working experience building on cross-sectoral approach and openness.	Dissemination of regular information about various calls between members of WG3	- Sending e-mails and newsletter to the WG3 members	2025 January - September
Fostering knowledge exchange, discussing and resolving common dilemmas concerning all axes of the quadruple helix through developing a Europe-wide network of stakeholders engaged in policy evaluation	Meetings with members of WG3	- Meetings according the needs	2025 January - September

APPENDIX 1: REFERENCES AND RELATED DOCUMENTS

Reference or Related Document	Source or Link/Location
WG2 Meeting Minutes	https://drive.google.com/drive/folders/1R0yKtRL_1VJ2twBj8-ich69a6ug_5L3O?usp=drive_link

